

Date Valley School Trust

Criminal caution and convictions disclaimer.

Name of staff member:

Date:

Purpose: Ongoing suitability of staff – Staff Declaration.

- Date Valley School has a responsibility to fulfill legal obligations for safer recruitment in education
- All staff need to undergo criminal backgrounds checks including DBS Enhanced Disclosures

This form is to be completed by all new staff (including regular volunteers and students) and completed by all staff on an annual basis.

Please answer the questions and sign the declaration below to demonstrate that you are safe to work with children.

Please circle yes or no against each point:

1	Have you been cautioned, subject to a court order, bound over, received a reprimand or warning, charged, or convicted of committing an offence since the date of your most recent DBS disclosure? (Refer to Appendix 1)	Yes	No
2	Have you been cautioned, subject to a court order, bound over, received a reprimand or warning, charged, or convicted of committing an offence either before or during your employment at this setting? (Refer to Appendix 1)	Yes	No
3	Have you been cautioned, subject to a court order, bound over, received a reprimand or warning, charged, or convicted of committing an offence in another country? (Refer to Appendix 1)	Yes	No
4	Are you disqualified from caring for children?	Yes	No
5	Have you been convicted of an offence against a child? (Refer to Appendix 1)	Yes	No
6	Are you included on the barred list of persons considered unsuitable to work with children, which is held by the Disqualification & Barring Service (DBS)	Yes	No
7	Have you been made the subject of an order where a child has been removed from your care or prevented from living with you?	Yes	No
8	Have you been refused registration as a child-minder, foster parent, nursery owner or children's home provider, or had your registration cancelled?	Yes	No
9	Do you live in the same household as another person who is disqualified known as disqualification 'by association' (someone who has been convicted of an offence against a child)?	Yes	No
10	Have any of your own children been subject to a child protection plan whilst in your care?	Yes	No
11	Do you have any medical conditions that could affect your ability to care for children?	Yes	No
12	Are you suffering from any mental health issues? (eg depression, anxiety etc...)	Yes	No
13	Are you suffering from any other ongoing medical condition/s that require you to take medication on a regular basis?	Yes	No
14	Have you ever suffered from blackouts, seizures or fits?	Yes	No
15	Are you using or supplying Class A and Class B drugs?	Yes	No
16	Are you able to lift and carry a child under 30 months?	Yes	No
17	Are you able to sit comfortably on the floor and on low level child-sized chairs, in order to interact with children at their level?	Yes	No
18	Are you able to lift, carry and move around resources and undertake activities such as filling and emptying water trays etc..?	Yes	No

If you have answered **YES** to questions 1 – 15 (excluding question 9), please provide further information below, including, where possible, the names of any professionals who may need to be contacted (GP, Consultant, Social Worker etc..)

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If you have answered **YES** to the question 9 about living with someone who is disqualified; known as disqualification ‘by association’ you **MUST** provide the following information:

Provide details of the person you are associated with?

First Name/s

Surname:

DOB:

1. Provide details of any order, determination, conviction, or other ground for disqualification from registration under the Childcare (Disqualification) Regulations 2009:

2. Provide the date of the order, determination or conviction, or the date when the other ground for disqualification arose:

3. Provide information about the body or court which made the order, determination or conviction, and the sentence (if any) imposed:

4. Provide a certified copy of the relevant order (in relation to an order or conviction)

Declaration:

If there are any aspects of the declaration that you are not able to meet, you should disclose this immediately to the school’s Safeguarding Officer.

Please circle yes or no against each point:

I understand that if I fail to provide true and accurate information on this form, and fail to disclose all information regarding my suitability to care for children, that my employer may have the right to terminate my employment, subject to my contract of employment.	Yes	No
I understand my responsibility to safeguard children and am aware that I must notify the school’s Safeguarding Officer of anything that may affect my suitability as soon as possible. (For example concerns raised about my ability to protect my own children, or notification that I am living with a disqualified person etc...)	Yes	No
I will ensure I notify the school’s Safeguarding Officer of any convictions, cautions, court orders, reprimands or warnings I may receive.	Yes	No
I am aware that if I am taking medication on a regular basis I must notify the school’s Safeguarding Officer, and must keep the medication in a safe place, out of reach of children.	Yes	No
I will ensure I notify the school’s Safeguarding Officer if I experience any health concerns which could impact upon my ability to work with children.	Yes	No
I give permission for my employer to contact any previous settings I have worked at, the LA staff, the police, the DBS, Ofsted, the LADO or any medical professional to share information about my suitability to care for children	Yes	No

Staff member Signature:		Date:
Safeguarding Officer’s Signature:		Date:

Appendix 1 (This is not an exhaustive list)

Examples of offensive / criminal activity:

1. Murder or manslaughter.
2. Death by reckless driving.
3. Violence against a person or persons (grievous bodily harm) (GBH) and (actual bodily harm) (ABH)
4. Rape or other sexual offences.
5. Acts of indecency and abuse or neglect of children.
6. Kidnapping or hostage taking.
7. Hijacking or torture.
8. Public order offences. (e.g. Involvement in riots)
9. Racially motivated offences.
10. Theft, fraud and deception.
11. Unlawful possession of weapons and firearms offences.
12. Using or supplying Class A and Class B drugs.

Updated: January 2016