

# Date Valley School

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## **Admissions Policy**

Although our school is a bilingual Islamic school our admission policy is an equal opportunities one with no distinction being made between children of any race, religion or colour.

It is our policy to admit children on a first come, first served basis with older children in nursery being given priority over younger children, as their need is seen as greater.

Children that are already in our nursery will be given first priority into reception. Admissions into primary (Year 1 to Year 6) will be dependent on the places available in the year group being applied for.

Siblings of children that are already in the school will be given priority to admission into the nursery.

Parents are advised to apply as soon as possible from the beginning of the academic year before they would like to start their child in nursery. Parents will have an opportunity to see the school during the school's Open day.

When a parent/carer wishes to place a child on our waiting list, they will be asked to fill out the registration form for our confidential records. This registration form asks for the following details:-

- Date of birth.
- General Practitioner's name and telephone number.
- Contact numbers and home address.
- Child's first language.
- Basic medical history.
- Dietary concerns.
- Your child's familiarity with the Arabic language.

A registration fee of £50 is payable for Nursery / £100 for Primary if a parent / carer wishes to place their child's name on the school's waiting list. This registration fee is only applicable for the first sibling. We admit children from the age of 2.5 up to the age of 11.

Before admitting a child you will be asked to come in for an appointment with us and we may wish to ask your child a few questions. For primary admissions a baseline assessment will be undertaken with the child to determine what level of education the child is at.

Once your child has been offered a place, you will be sent details of an induction session at which you will receive a welcome pack. This pack will give you all the necessary details for you to settle your child into school.

All information regarding the school is available to parents. The school's policies and other relevant information are available to read on our website. Please ask at the school office if you need any other information that cannot be found on the website.

This policy has been read and approved for Date Valley School, by the School Principal and the Date Valley Trust Policy Committee.  
Date: March 2013