

Date Valley School

Company number: 06845508 Registered Charity number: 1136298
School office: Mitcham Court, Cricket Green, Mitcham, Surrey, CR4 4LB
Telephone: 0208 648 4647 · Tel: 07980299717 Email: managingdirector@dvst.org.uk



Parking and Traffic Management Policy

Objectives:

- Date Valley School is situated in a residential area. The area is unable to accommodate extensive traffic from staff and parents of the school
- Planning permission has been granted on the condition that the school monitors and manages congestion and traffic disturbance to others in the Cricket Green area
- Planning permission can be revoked if it is felt that the school is not complying with these conditions

Aims:

- To manage congestion and reduce traffic around the school
- To minimize disturbance to the neighbours
- To abide by the planning conditions as stipulated by the local borough
- To educate the parents and staff, allowing understanding of the guidance stated in this policy

Parking Strategies:

The following measures will be implemented to aid the limited parking facilities in the area.

- Park and Walk scheme: This scheme will allow parents and staff to park at the Canons House car park (off Madeira Road), and walk down to Mitcham Court
- Walking Bus scheme: This scheme will allow parents to drop off and pick-up their children from the Canons House car park (off Madeira Road). The scheme will run depending on demand from parents

Traffic Strategies:

The following measures will be implemented to control traffic coming into the local area.

- Staggered drop off and pick-up times, as some children attending Breakfast Club and Hifdh classes before school
- One or two primary classes to be collected from the Canons Leisure centre, following PE or swimming lessons
- Walking Bus scheme
- Park and Walk scheme
- A steward employed during drop off and pick-up times, monitoring cars driving up Cricket Green, reinforcing the school's Parking and Traffic Management policy, as and when the need arises
- Promotion of cycle and scooter usage and appropriate storage provision
- Promotion of public transport usage by holding 'Walk to School' days and provision of a wet weather shelter

Staff Parking:

- The school has 13 parking spaces and 1 disabled bay. (8 spaces at Mitcham Court and 6 at Chatsworth Place)
- The above-mentioned parking spaces are allocated by the Head Teacher to those members of staff deemed most in need, at the commencement of every school year

- Staff members may park on the roads adjoining Mitcham Court if parking notices are followed
- Staff cars are not allowed to drive down Cricket Green after 8.20 am (unless allocated a parking space at Mitcham Court)

Parent / Designated Driver parking:

- The school has no parking spaces available for parents
- Parent cars (or those designated to drop off / pick up children) are permitted to drive down Cricket Green between the following times during school days (term time):
 - 9.30 am to 2.00 pm
 - 4.30 pm to 5.30 pm (for after school clubs' pickups)
 - 9.30 am to 11.00 am (on days the school closes at 12.00 pm)
- Parents are not permitted to drive down Cricket Green at any time on Presentation, Assembly and Sports days.
- Parents are encouraged to be courteous to the neighbours, and other road users, displaying good Islamic character. Please do not block driveways, park on the pavements or residents' bays
- Any parent (or designated driver) driving down Cricket Green outside the above-mentioned times will incur the following penalty:
 - First breach - £50 penalty fee
 - Second breach - £100 penalty fee
 - Third breach - £200 penalty fee
- Permits are awarded in exceptional circumstances at the discretion of the school management team. Permits should be clearly displayed to avoid incurring a penalty.

Park and Walk / Walking Bus schemes:

- Parents are encouraged to park at the Canons House car park (off Madeira Road) and walk down to Mitcham Court following one of the below mentioned routes
- On demand a Walking Bus can be set up for morning drop offs and afternoon pick-ups. The pick-up point will be the Canons House car park. Paid staff / volunteers will supervise the children on the bus. Please ask at the school office for further information

Enforcement of policy:

- Date Valley School staff and authorised representatives have the authority to direct parent and staff traffic and regulate car parking down Cricket Green, this is to ensure parents and staff comply with the school's parking regulations
- New parents will receive this policy in the induction pack. The attached parent reply slip is to be completed and returned during the induction period.
- Existing parents are required to sign and return the attached parent reply slip within 2 weeks of receipt of the amended policy.
- Breach in policy will incur the above-mentioned penalty fee
- Unpaid penalty fees will be enforceable according to the same policy as unpaid school fees, please see "What happens if the fees remain unpaid?" in the Fee Regulations document.
- All staff and parents are to comply with this policy

This policy has been read and approved for Date Valley School, by the Headteacher and the Date Valley Trust Policy Committee.

Date: July 2017

Version Control:

Author	Change	Version	Date
Tahira Khan	Original	1.0	January 2014
Tahira Khan	Multiple changes following Governing Board meeting (2 nd October 2016)	1.1	17/07/2017

Suggested Park and Walk routes **(SEE BOTTOM MAP):**

Orange Route (BOTTOM MAP):

Walk from Public car park (**ENTRANCE COMMONSIDE WEST A236**) to Mitcham Court.

Duration: 6-7 minutes

Distance: 600 metres (possibly quicker but also muddier in wet weather. This car-park is next to the playground)

Red Route: (BOTTOM MAP)

Walk from Cannon House car park (**ENTRANCE MADEIRA ROAD A239**) to Mitcham Court.

Duration: 7-8 minutes

Distance: 700 metres (probably more consistent and larger car-park. There are 2 car-parks here - please use the 1st larger car-park closer to Madeira Road, rather than the one right outside the front entrance of Canons Leisure Centre)



Parking and Traffic Management Policy

Parent Reply slip

I (parent / parents of)have read and understood the Parking and Traffic Management Policy and agree to abide by these regulations.

Name	Parent Signature	Date